



BOARD OF GOVERNORS STRATEGY, GOVERNANCE AND SEARCH COMMITTEE

MINUTES OF A MEETING OF THE STRATEGY, GOVERNANCE & SEARCH COMMITTEE HELD AS A TEAMS VIDEO LINK MEETING ON WEDNESDAY 23 JUNE 2021

		<u>Meeting Attendance</u>
PRESENT:	Tina Coates (Chair) (from 5.15.pm)	(4 out of 4)
	Gillian May (Group Principal & Chief Executive)	(1 out of 1)
	Tom Wainwright	(2 out of 3)
	Rob Lewis	(4 out of 4)
	Stuart Taylor	(4 out of 4)
	Angela Wellings (Chair at the start of the meeting)	(1 out of 1)
	Paul Britton	(1 out of 1)
CO-OPTED MEMBER:	Josie Wragg	(3 out of 4)
CLERK:	Lynn Payne	(4 out of 4)

PART I

MINUTE No

ACTION

The meeting started at 5pm.

As the Chair of the committee was not present at the start of the meeting it was agreed Angela Wellings would chair the meeting.

1. Apologies for Absence
There were no apologies for absence.
2. Declarations of Interest
No Member declared a conflict of interest with the agenda.
3. Minutes of the Previous Meeting held on 10 February 2021
The Minutes of the previous meeting held on 10 February 2021, having been previously circulated to members, were agreed as an accurate record and the Chair's electronic signature would be applied.
All Members were agreed.
4. Matters Arising from the Previous Meeting held on 10 February 2021
It was noted all matters arising had been actioned.
5. Vacancies of the Corporation & Committees
This item was presented by the Clerk. Members discussed the 'term of office' of Stuart Taylor (ST) as his two-term period of office was due to end October 2021. This matter had previously been discussed by the committee earlier in the year.

Stuart Taylor left the meeting.

The Chair of the Board asked members for their support to agree a proposal to the Board, to retain ST as a governor for one further year. He would continue in his role as Chair of the Audit committee.

The Chair of the Board was of the view that this extra year from ST would be of great benefit

MINUTE

No

to her, the new CEO and all other governor colleagues. It was a request for an exception to the usual policy on terms of office and would be a one year only, non-renewable term of office.

Members also considered the opportunity to retain ST as a non-governor co-opted member, as he could still remain on the Audit committee.

Members unanimously supported the proposal to ask ST to stay on the Board for one more year.

The need for a good Audit committee Chair, providing continuity and experience at this time, was considered to be in the best interests of the Board. Other current members of the Board with audit experience were considered.

ST had already agreed to remain on the Board for a further one-year period of office only, if requested to do so.

Accordingly, Members recommended to the Board that an additional one year term of office for Stuart Taylor, be agreed.

Stuart Taylor re-joined the meeting.

5.15pm - Tina Coates joined the meeting and chaired the meeting from this point.

Members noted there were currently no vacancies on the Board. It was agreed to continue to seek to co-opt a member with property experience, to join the Resources committee. The Chair of the committee asked for a specific agenda item on succession planning and skills for the next meeting of the Committee.

A further term of office for the co-opted members was agreed.

Members noted the report.

6. 2020/21 Mid-Year attendance Report

The Clerk was pleased to advise Members that the mid-year attendance report showed attendance at 83% against a target of 75%.

The report was noted.

7. Update on Annual Strategic Plan

The Group Principal went through the Strategy Map 2021-24, which had been updated with outcomes from the recent strategy day. She advised members the key performance indicators on quality had now changed and the strategy plan would be appropriately updated for the Board meeting. The new look risk register would be considered at the Resources committee meeting on 30 June and then again at the Board meeting.

The Group Principal outlined the changes to the new look risk register and in particular referred to the cross-referencing opportunities with the strategic priorities, for all the 12 risks.

The report was noted.

8. AoC Governance Briefings

Members noted that there were no additional matters to bring to the attention of the Committee.

9. Evaluation

Members were pleased to complete an evaluation on their performance at the meeting and gave their view of the papers. There was an interactive discussion on the vacancies and succession planning for the Corporation. Members made good suggestions and there was appropriate challenge. The papers were considered sufficient to inform decisions and had been issued on time.

10. Dates and times of Future Meetings

The next meeting was noted as being scheduled for 4.30pm on Wednesday, 21 September 2021.

ACTION

Refer to
Corporation

Clerk

Refer to
Corporation

MINUTE

No

11. Any Urgent Business
There were no other matters of urgent business raised.

The meeting ended at 5.50pm

ACTION