

Privacy Notice – Alumni

The information that you give us

To maintain our Alumni network The Windsor Forest College’s Group (also referred to below as “we”) collect and hold the following information about you: name, address, date of birth, next of kin, former school, positions and interests, current roles and achievements

The uses made of your personal information

We will use your information to manage and administer our Alumni network. This will include:

- Contact about events and marketing information.

The legal basis on which we collect and use your personal information

- Generally, the information is processed on the basis of your consent.

How long we keep your personal information

- Your data is kept until you opt out or for up to 12 years from the last year of enrolment

How we share your personal information

We do not share your information with other parties, however we will use various software to make contact with you.

We may also share your personal information with third parties who provide services to the College Group.

Organisation / type of organisation:	Service:
Contact and Survey Providers (Google, Microsoft, ConstantContact)	Limited personal data such as name, course and contact details are passed to 3 rd parties to undertake surveys and contact you on the college’s behalf to ensure and improve quality to students and national benchmarking.
Unifrog	Your data to enable a login is shared with the company to provide careers and jobs advice
Social Media	If you like or follow our pages then we will communicate with you in this way

How we transfer your personal information outside the UK

We do not store or transfer your personal data outside the UK except where it is part of a contract or data sharing agreement.